

Agenda

3rd Meeting of

B. O. G

held on 24-09-96

D.O. Macky — 24-09-96

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Item no. 3.1 : TO CONFIRM THE MINUTES OF THE SECOND MEETING OF THE BOARD OF GOVERNORS HELD ON 03.05.94.

The minutes as placed at Annexure - I have been circulated to the then members of the Board of Governors. No comments have been recieved from the members. The Board may kindly confirm the minutes.

Item no. 3.2 : CHANGE OF NAME OF THE COLLEGE.

The society of the college resolved to change the name of the college as " Beant College of Engg. & Technology, Gurdaspur" from College of Engg.& Technology, Gurdaspur by virtue of the resolution passed on 3.5.94 and confirmed in the second meeting held on 8.5.95 . The minutes of the first & second meetings of the society are placed at Annexure - II. The Board may consider and confirm the minutes of the two meetings of the society.

Not ref. in

The matter was later taken up with the office of the Registrar of firms & societies, Punjab, Mohali who issued a certificate to that effect bearing no. 1146/93-94/14 dated 3.1.96. A copy of the amended certificate is placed at Annexure-III for the information of the Board.

Item no. 3.3 : TO REPORT ON ACTION TAKEN ON THE DECISIONS TAKEN IN THE SECOND MEETING OF THE BOARD OF GOVERNORS HELD ON 03.05.94.

A status report on the action taken on the decisions of the Second meeting of the Board of Governors is given below for the information of the members :

Sr.no.	Item no.	Brief description of the item	Board decisions/Action Taken
1	2	3	4
1.	3	Allottment of civil works of BCET, Gurdaspur	The matter was taken up with the Govt. of Punjab and it was advised that

the agreement may be executed after making the relevant amendments. Therefore, the agreement was signed by the Principal, BCET & NBCC on 08.06.94 after making the relevant amendments as approved in the second meeting of the Board of Governors. The copy of the agreement is placed at Annexure - IV.

Secured advance for materials purchased, namely steel & cement was increased from 90% to 105% duly approved by the Chairperson Board of Governors on 6.7.94 on the request made by NBCC. A copy of the approval is placed at Annexure - V for information.

2. 4 Constituion of Building & Works Committee.

The name of the Chairman Cum-Managing Director was added at Sr.No. 7 as member of the committee and the member secretary was placed at Sr. No. 8. The committee was reconstituted & the composition of the committee after making amendments is placed at Annexure-VI.

3. Outside the Agenda. Grant of stay on land by Hon'ble Punjab & Haryana High Court , Chandigarh.

It was resolved that the matter be pursued vigorously and immediate steps be taken to get the stay vacated. If necessary, some senior council may also be engaged on

behalf of the college for follow up of the case in the high court. The matter was taken up with the Government of Punjab by Secretary Technical Education & Industrial Training Punjab, who in turn handed over the case to a civil counsel namely Sh. Ashok Aggarwal. A part hearing of the case took place on 2.2.95 in the Hon'ble court of Mr. Justice G.C. Garg. Later three dates i.e. 21.11.95, 29.11.95 and 12.12.95 were fixed for hearing in the court but no hearing took place. Since the progress shown by the civil council was not satisfactory, the Govt. handed over the case back to Additional Attorney General namely Sh. M.M. Kumar. Earnest efforts are being made by the department of Technical Education & Industrial Training to get the hearing fixed & stay vacated at an early date.

Item no. 3.4: TO APPROVE THE MINUTES OF THE MEETING OF THE BUILDING AND WORKS COMMITTEE FROM FIRST TO NINTH .

FIRST MEETING

The Board in its first meeting constituted the "Building & Works Committee" and so far a total of nine meetings have been held. The FIRST MEETING of Building & Works Committee was held on 26.4.94. In this meeting some changes in the Master plan

were approved. The Buildings & Development work of priority nature was taken up. Besides the modifications in concept plans of Science Block & Workshop Block were suggested & accepted .

SECOND MEETING

The second meeting of the Building & Works Committee was held on 24.6.94. In this meeting the concept plan of the students hostel was examined and approved. The scheme of NBCC for laying sewer lines and septic tanks for temporary treatment of the sewerage was examined and accepted.

THIRD MEETING

The third meeting of the Building & Works committee was held on 16.8.94. In this meeting the "LANDSCAPE PLAN" prepared by an Architect of NBCC was examined. The concept plans of Hostel Block, Professors residence and Assistant Professors houses accepted by the Task Force were approved.

FOURTH MEETING

The fourth meeting of Building & Works committee was held on 25.10.94. In this meeting the relocation of the Mechanical Block was approved because of nonavailability of the land under stay. The area was low lying and it involved additional cost in earth filling. Further, the progress of construction of buildings was reviewed and found satisfactory. The minimum number of houses required on the campus for first year was discussed and approved. The increased plinth area in the boys hostel and the associated increased rough cost estimate was also approved.

FIFTH MEETING

The committee decided to go ahead with the construction of the Mechanical Block on the changed site. The tendering procedure, quality assurance & finalisation of prevalent rates was discussed and

the related guidelines were formulated.

SIXTH MEETING

Sixth meeting of the Building & Works committee was held on 20.1.95. The overall progress was reviewed and it was resolved that NBCC would produce a viable plan for land-scaping and horticulture in the next meeting.

SEVENTH MEETING

The seventh meeting of the Building & Works committee was held on 20.06.95. The committee desired that the construction work of Single seater Boys Hostel (IInd Hostel) may be taken up. Besides, the construction of Girls Hostel was also discussed. The committee noted the funds requirement projected by NBCC for 1995-96 for incorporation in the Budget of the year 1995-96. A detailed review of the physical progress of the construction of buildings was undertaken in the light of the commencement of the first session in August, 1995. It was noted that the progress was satisfactory. The visit of Expert Committees from AICTE and affiliating Guru Nanak Dev University was also noted.

EIGHTH MEETING

The eighth meeting of the Building & Works committee was held on 20.12.95. The status of acquisition of balance land was discussed. STE/IT directed Dy. Registrar (Colleges) and the Principal to contact the counsel so that land was made available at the earliest. Progress report of the college was also reviewed. It was noted that the first session commenced on time in August, 1995, after obtaining due approvals from AICTE and Guru Nanak Dev University for admitting 120 students in three disciplines. A demand for additional funds to keep fast pace for the construction work was also noted.

NINTH MEETING

The ninth meeting of the Building & Works committee was held on 26/8/96. In this meeting the committee felt concerned that no hearing in the land case had taken place. The Chairperson informed that earnest efforts were being made at all levels to get the hearing fixed at an early date in consultation with the additional attorney general, namely Shri M.M. Kumar. In this meeting, the committee also approved the increase in plinth area rates from Rs.3250/- sq. meter to Rs.3575/- sq. meter as recommended by a state level sub committee for new works.

The minutes of the First to Ninth meetings of the Buildings & Works Committee are place at Annexure-VII and the Board may kindly confirm the minutes.

Item no. 3.5: MINUTES OF MEETINGS OF FINANCE COMMITTEE

After the second meeting of Board of Governors held on 03.5.94, two meetings of finance committee were held:

FIRST MEETING

The first meeting of the finance committee was held on 07.07.95. In this meeting, the Budget Estimates for the year 1995-96 were approved. In this meeting, a balanced budget with proposed expenditure of Rs.780.61 lacs with an anticipated income of Rs. 780.61 lacs was presented. The expenditure consisted of : Non-recurring Rs. 690.06 lacs, and Recurring Rs. 90.55 lacs. The components of Non-recurring included payments for land, buildings and development, equipment, vehicle and other facilities. The components of recurring expenditure included Pay and Allowances, TA, LTC, Medical Reimbursement and Contingencies.

SECOND MEETING

The second meeting of the finance committee was held on 11.9.96. In this meeting, budget estimates

for the year 1996-97 were approved. The details of the budget are as given below :-

During 1995-96, total receipts were 1037.95 lacs & Expenditure was :-

	In lacs
Non Recurring	= 930.04
Recurring	= 34.91

	964.95

The balance of 73 Lacs was carried forward to 1996-97

	In lacs
Opening Balance	= 73.00
Grant in aid for 1996-97	= 600.00
Anticipated income for 1996-97	= 20.00

	693.00

Proposed Expenditure	693.00
Additional fund requested during 1996-97	228.00

NON-RECURRING

Proposed 1996 - 97	567.00
Additional funds requested	213.00

RECURRING

Proposed 1996 - 97	126.00
Additional	15.00
Total Proposed	693.00
Additional requested	228.00

The summary of budget estimates are placed with the minutes of the meeting.

The minutes of the first & second meetings are placed at Annexure - VIII & Board may kindly confirm the minutes.

Item no. 3.6 : PROGRESS REPORT OF BEANT COLLEGE OF ENGINEERING AND TECHNOLOGY, GURDASPUR.

3.6.1 BUILDING AND DEVELOPMENT WORKS

The Govt. of Punjab approved the starting of the College under plan scheme TE 1.15 and the planning for the construction work of the college started immediately after the foundation stone was laid on 28.02.94. by the then Chief Minister, Late Sh. Beant Singh Ji. The construction work of the college started as per the detailed project report(DPR) prepared by EdCIL, New Delhi and as approved by the Board of Governors in their first meeting held on 07.3.94. As desired by the Government, the classes were to start from August 1995 and keeping in view the requirement of the courses for the first year, the construction was started. The progress of the work is tabulated below:

Name of the Complex Buildings	Plinth Area to be Constd.	Plinth Area constd. till 31.3.96	Balance	Remarks
(A) Institutional Complex	14052 m ²	9545 m ²	4507 m ²	Chemical block to be constructed
(B) Administrative Complex and lib.	3739 m ²	Nil	3739 m ²	Not constructed
(C) Students and Staff Amenities	3823 m ²	Nil	3823 m ²	Not constructed
(D) Hostels	18000 m ²	10990 m ²	7010 m ²	2 boys & 1 girls hostel constructed, 2 boys hostel to be constructed
(E) Staff Quarters	17145 m ²	9400 m ²	7745 m ²	121 houses constructed

The details of Buildings and development works started year wise is given below :-

S.No.	Name of Building	Estimated cost	Value of work done as on 31.3.96	Date of start	Date of completion	Likely date of completion	Remarks
1.	Science Block	143.82	139.00	16.8.94	30.9.95	Completed and handed over.	-
2.	Workshop	63.79	60.79	16.8.94	15.2.95	-do-	-
3.	Boys Hostel (Three seater)	149.80	148.00	1.10.94	15.11.95	- do-	-
4.	Mechanical Block	146.60	169.17	21.1.95	21.1.96	-do-	-
5.	Boys Hostel (single seater)	125.00	77.28	12.12.95	work in progress	12.12.96	60% completed & partially occupied.
6.	Girls Hostel	80.00	78.40	8.12.95	-do-	08.12.96	90% completed & half occupied.
7.	Various types of houses (old) Total 25 Quarters	128.00	125.00	19.12.94	15.1.96	Completed and handed over	-
8.	Various types of Houses (New) Total 96 quarters	250.00	200.00	21.11.95	Work in progress	8.12.96	42 houses handed over 80% completion in others
9.	Over head Tank	30.00	10.50	15.7.96	-do-	15.10.96	40% completion

Besides this, Electrical Substation with 400 KVA capacity, and 125 KVA diesel generating set, 2nos. Deep tubewells, boundry wall in the occupied area and fencing in the area under stay, main security gate, one major road with proper top surface and other roads with crushed stone etc. are also available. A temporary canteen has been provided by renovating abandoned stores of contractors.

New Priority Buildings Include:

- i. Boys hostel, 3 seated, 240 seater
- ii. Chemical Block
- iii. Sports Facility
- iv. Shopping & Health Complex

These works will be taken up in 1996-97 depending

upon the availability of the funds.

The progress of the college is held up because of non-availability of the land under courts' stay.

3.6.2 APPROVALS FROM AICTE AND UNIVERSITY

The visits of AICTE along with Guru Nanak Dev University teams took place in May 1995 and November 1995. Accordingly, the approvals received were as follows:

Course	1995-96	1996-97
Computer Sc. & Engg.	40	60
Mechanical Engg.	40	60
Production Engg.	40	40
Chemical Engg.	--	60

The approval letters from the AICTE and the Guru Nanak Dev University in the two years are placed at Annexure IX. The classes were started as per these approvals.

3.6.3 STAFF IN POSITION

Faculty strength at present is 30 which includes: Professor - 1, Assistant Professor and equivalent - 10, Lecturer - 19, Office : Deputy Registrar - 1, Librarian 1, Superintendent - 1, Senior Assistant - 3, Technical Staff - 16, Supporting Staff - 7. One Professor and four Assistant Professors may join by December 1996. One Professor, one Assistant Professor and two lecturers left during the last one year.

3.6.4 LABORATORY AND OTHER EQUIPMENT

Laboratory and other equipment worth Rs. 96/- Lacs has already been purchased and has equipped Workshop, Computer Centre, Applied Physics, Applied Chemistry, Fluid Mechanics, Electrical and Electronics Labs, Electrical Sub-Stations and Air

Conditioning Plant of Computer Centre, Partial equipment in Material Science, Thermal Engineering, Mechanics and SOM and Digital Circuits Labs.

3.6.5 FURNITURE, SPORTS AND OTHER FACILITIES

Furniture worth Rs. 20/- lacs (for Lecture Halls, Drawing Halls, Tutorials, Offices & Hostels), library books worth Rs. 6/- lacs (3300 Volumes) and other equipment worth Rs. 6/- lacs has also been purchased as per the purchase procedures given in college bye laws. A limited sports facilities such as Badminton, Table-Tennis, Tennis, Volleyball and Basketball have been created and the shortcomings in the equipment in these facilities are being filled up. Besides, Ten station Gymn. have also been installed.

Field games such as Cricket, Hockey, Football, Athletics, Swimming etc. could not be developed because of non availability of land under courts' stay

Item no.3.7 : TO APPROVE THE PROCEEDINGS OF THE FIRST AND SECOND MEETINGS OF EQUIPMENT & STORE PURCHASE COMMITTEE OF BCET, GURDASPUR.

FIRST MEETING

In order to equip the laboratories and make them available to the first year students in August, 1995, the first meeting of the Equipment & store purchase Committee was held on 19-1-95. It was proposed to divide the purchase of Equipment & Machinery in two parts i.e. :

i) Major Equipment & Machinery comprising of single-unit machines/test rigs.

ii) Minor equipment & machinery comprising of small components, small machines, tools, glass ware, hand tools, models, charts etc.

In line with the college purchase rules, the mode

of purchase as below was proposed and approved.

1. Through open tender or rate contract
(estimated cost rupee Rs.65 lacs)

2. Through college purchase committee
(estimated cost Rs. 20 lacs)

SECOND MEETING

The second meeting of the equipment & store purchase committee was held on 29.1.96. The meeting was held for purchase for computer systems, software and other related items. The committee recommended to procure computer systems and other related items as a complete package from M/S Zenith Computers Ltd. who had quoted the lowest price for the complete hardware package i.e. Rs. 26,89,776.00 plus taxes. Besides, The committee recommended to procure academic version software (wherever available) whose price was much lower than the commercial packages.

The minutes of the first and second meetings are placed at Annexure X and the board may kindly confirm the minutes.

Item no. 3.8 : TO NOTE ALREADY APPROVED BY THE CHAIRPERSON BOG THE CREATION OF POSTS IN BCET GURDASPUR

The first creation of posts including that of the Principal and a skeleton staff for his office was proposed and approved in the first meeting of the Board of Governors held on 7.3.94.

In a note put up to TEM and Chairperson Board of Governors, posts of 3 Professors, 8 Assistant Professors (including Workshop Superintendent and System Analyst) and 12 lecturers (including 2 Foreman) were proposed and approved by TEM on 10.10.94.

Further in a note approved by TEM/Chairperson BOG on 10.1.95, posts of One Librarian, One Supdt.

Grade-II, One Senior Assistant, Two Junior Assistant / Clerks, two peons, 3 Security Guards/Chowkidar and One Cleaner/Sweeper were approved.

Major posts of Officers, Technical & Senior Assistants, Technicians & other office & support staff were approved on 29.5.95.

Finally, additional faculty posts required for Second year were approved by TEM/Chairperson Board of Governors on 19.12.95.

These posts will take care of the requirements of the college for the first two years.

Table below indicates the faculty posts provided in the DPR, already sanctioned for first year and those sanctioned for 1996-97 as follows :

Department	Faculty posts as provided in DPR			Already sanctioned for Ist year			Additional Sanctioned for II year		
	P	AP	L	P	AP	L	P	AP	L
Computer Sc. & Engg.	4	8	16	1	1	2	0	3	5
Mech. Engg.	3	6	12	1	1	2	0	3	5
Prod. Engg.	2	4	8	1	1	1	0	1	2
Chem. Engg.	4	8	23	0	0	0	1	1	2
Applied Sciences :									
Physics	1	2	3	0	1	1	1	1	1
Chemistry	1	2	2	0	1	1	1	0	0
Mathematics	1	2	3	0	1	2	1	1	1
Humanities	1	2	2	0	0	1	1	0	1
Trg. & Place.	1	1	0	0	0	0	1	0	0
	18	35	69	3	6	10	6	10	15

The approvals given by the TEM/Chairperson BOG's are placed at Annexure XII and Board may kindly note the same.

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Item no. 3.9 : TO NOTE THE APPOINTMENTS OF THE STAFF ALREADY APPROVED BY THE CHAIRPERSON BOG IN ANTICIPATION OF THE APPROVAL OF THE BOARD OF GOVERNORS AND TO APPROVE THE OTHER SELECTIONS

As per the sanctioned posts, the staff i.e. Faculty, Technical and Non-teaching was appointed. The details of the staff appointed with their date of joining along with the minutes of the staff selection committees are placed at Annexure XII. Some of the appointments have already been approved by the chairperson, BOG in anticipation of approval by the Board of Governors. The approvals granted are placed at Annexure XIII and the board may kindly note the same.

20/1/89 The minutes of the remaining selections with Principal as the Chairman of the Selection Committee are placed at Annexure XIV. The Board may kindly approve these selections and appointments.

Item no. 3.10 : GRANT OF ADDITIONAL INCREMENTS IN RECOGNITION OF HIGHER QUALIFICATION i.e. Ph D, M Phil OR M Tech TO THE TEACHING STAFF WITHIN ONE YEAR OF THEIR APPOINTMENT.

1. The All India Council for Technical Education under MHRD issued guidelines including revision of pay scale of the teachers for the teaching staff vide notification No.F.6-1/88 T.5 dated 28.2.89. As per clause 11 of the notification, the lecturers who attain higher qualification of M Tech, M Phil or Ph D are granted advance increments. The para is reproduced below :

No 2. "In order to encourage research in continuation of post graduate studies, candidates who at the time of their recruitment as lecturers possess Master and Doctoral degrees in Engineering/Technology shall be granted two and four advance increments respectively and candidates who possess M Phil and Ph D Degree in Science and Humanities shall be granted 1 to 3 advance increments respectively in the scale of 2200-4000 along with the benefits of corresponding years of service for the

purpose of promotion. The existing Lecturers who do not possess these qualifications or who might be recruited in future without these qualifications will be eligible for a similar benefit in service for the purpose of promotion as and when they acquire these qualifications but they will not be eligible for advance increments. Existing Lecturers who possess these qualifications will also be eligible for the benefit in service for the purpose of promotion".

3. According to the above, the teachers are entitled to the benefit of additional increments on account of higher qualifications at the time of recruitment. The others will be eligible for a similar benefit in service for the purpose of promotion as and when they acquire these qualifications but are not eligible for advance increments.

It has been observed that many teachers join when they have completed their theory papers of M Tech or they are about to submit their Ph D thesis at the time of joining. This matter was taken up in XIth meeting of the Board of Governors of Dr. B R Ambedkar REC, Jalandhar and it was decided that such cases may be recommended where the higher qualifications are attained by the lecturers within one year after joining the college. These lecturers may be considered for grant of increments which are given to those who have completed higher degrees at the time of joining.

4. Keeping in view these aspects, the matter may be decided whether to grant advance increments in such cases or not. The matter is placed before the Board for consideration. If approved, then each individual case will be put up to the Board for approval.

Relevant proceedings of the BOG of REC Jalandhar are placed at Annexure XV.

Item no. 3.11 : CREATION OF ADDITIONAL POSTS REQUIRED FOR 1997-98

In the session 1997-98, we will have in all 560 students on the campus distributed as under :

Third year - 120 in three disciplines, Second year and First Year - 220 each in four disciplines. Looking at the curriculum, an average of 45 hours teaching load will be increased per branch in Computer and Mechanical and 25 hours each in Production and Chemical Engineering.

Thus three posts of lecturers need to be created in Computer and Mechanical Engineering Branch each and two posts of lecturers need to be created in Production and Chemical Engineering Branches each. The Applied Science & Humanities have also to be strengthened. Further in each discipline, four laboratories will be added in all the four disciplines. Thus, an additional technical manpower is required.

With three hostels fully functioning and the whole of occupied campus to be cleaned and maintained, additional requirements will be there in security, horticulture, sweeping. Further the Office Staff has also to be strengthened appropriately. In all, the projected additional Staff requirement is as under:

FACULTY

	AP	LECT.
Computer Sci. & Engg.	-	3
Mechanical Engg.	-	3
Production Engg.	-	2
Chemical Engg.	-	2
Applied Chemistry	1	1
Humanities	1	-

TECHNICAL

Technical Assistant	06
Laboratory Asstt.	06
Laboratory Attendent	06

ADMINISTRATIVE STAFF

Superintendent Grade-II 01
Caretaker Hostels 02
Peon Hostels 02

CONTRACT STAFF

Security Guards 08
Mali/Groundsmen 05
Cleaner/Sweeper 05

ok

The numbers are within the sanctioned strength provided in the Detailed project report already approved in the first meeting of the Board of Governors. The above posts will be filled up in 1997-98 as per requirement.

The Board may consider and approve the creation of the above posts.

Item no.3.12: GRANT OF ALLOWANCE TO CHIEF WARDEN/WARDENS

ok

At present, there are three hostels i.e. Two Boys Hostel and one Girls Hostel. To Manage the affairs of the hostels in a proper & disciplined manner, the faculty members are appointed as chief warden/wardens. They have to perform the duties at after - office hours. In some of the other Engineering Colleges /Institutes / Universities, the warden allowance is being paid to chief Warden/Wardens. Therefore, the following allowances are recommended for these offices :

Warden	Rs.200/- P.M
Chief Warden	Rs.300/- P.M

Keeping in view the arduous nature of duties, the Board may kindly consider and approve the allowances to the Chief Warden/Wardens as proposed above.

Item no. 3.13: TO REPORT FULL AND HALF FEE CONCESSION TO THE 5% OF STUDENTS ON THE BASIS OF THEIR MERIT IN THE CET EXAMINATION

As per Punjab Govt. notification No.14/158/52/2TE/3285 dated 24.6.93, five percent

each of the students admitted per discipline are to be given full and Half fee concession (Tuition fee). This fee concession is as per thier merit in the CET Examination. The following students have been given full & half fee concession for the Year 1995-96. .

S.No.	Name & Roll No.	Marks obtained in CET	Merit position
<u>Full Fee Concession (Tuition Fee)</u>			
<u>B.Tech Computer Science</u>			
1.	Harminder Singh, 10/95	152.50	378
2.	Tejinder Singh, 33/95	145.00	493
<u>B.Tech Mechanical</u>			
1.	Shibu Vergese, 93/95	137.50	603
2.	Daljinder P. Singh, 70/95	136.75	621
<u>B.Tech Production</u>			
1.	Amit Bhatia, 39/95	126.00	860
2.	Nitin Mahajan, 99/95	123.25	931
<u>Half Fee Concession (Tuition Fee)</u>			
<u>B.Tech Computer Science</u>			
1.	J. Sanjeeva Reddy, 28/95	144.75	499
2.	Amandeep S Bachoo, 2/95	140.75	549
<u>B.Tech Mechanical</u>			
1.	Anuj Malhotra, 64/95	135.75	649
2.	Karan Raj S. Sareen, 78/95	134.75	666
<u>B.Tech Production</u>			
1.	Annu Mittal, 42/95	122.75	947
2.	Munish Kumar, 57/95	122.70	951

Table is not reprinted.

The above banefits are to continue for higher years based on University merit.

*Appreciated
Board - Report
member
by the principal
and point
should be
revised*

Item no.3.14 : ANY OTHER POINT WITH THE PERMISSION OF THE
CHAIRPERSON.